



MEETING NOTICE

Date: 09-11-2020

Sub: Convening the 13th meeting of IQAC (13/2020-21) – Reg

A meeting of IQAC is convened on 11-11-2020 at 11:55 AM in the BIET Seminar Hall to discuss the following agenda.

1. Presentation and Review of I Year B.Tech Academic Results for 2019-20 I & II Semesters
2. Presentation and Review of II,III & IV Years B.Tech Academic Results of all branches for 2019-20 II Semester
3. Training Plan of Action for 2020-21 (I Semester) for B.Tech I, II, III & IV Years of all branches
4. NPTEL Online courses enrollment of Faculty and Students
5. R & D Presentation
6. Approval of Content beyond syllabus of CSE, ECE, EEE and Mechanical for the academic year 2020-21
7. Approved mentors and mentee list in the ratio 1:20 for 2020-21 academic year
8. Concluding remarks by Directors and Honorable Chairman

All Members of IQAC are expected to attend the meeting and contribute their wisdom.

Dr. R. MADANA MOHANA

Coordinator, IQAC

Bharat Institute of Engineering and Technology
Mangalpally (Village), Ibrahimpattam
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Signature of the Coordinator, IQAC

Dr. K.VENUGOPAL

Chairperson, IQAC

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Signature of the Chairperson, IQAC

PRINCIPAL

SHARAT INSTITUTE OF ENGG & TECH
MANGALPALLY(V), IBRAHIMPATTAM
R R DIST TELANGANA-501510





Minutes of 13th IQAC meeting held on 11-11-2020 at 11:55 AM

Principal greeted all the members of IQAC and welcomed them to the meeting and declared the meeting at 11:55 AM

Item-1: Presentation and Review of I Year B.Tech Academic Results for 2019-20 I & II Semesters of all branches

- *Engineering Chemistry* subject results for B.Tech I & II semesters presented by Dr. G. Gaytri, I year In-charge & Chemistry department
- *Engineering Physics-I & Engineering Physics-II* subject results for B.Tech I & II semesters presented by Mr. K. Subramanyam, Physics department
- *Mathematics-I, Mathematics-II & Mathematics-III* subject results for B.Tech I & II semesters presented by Dr Ch. Kumara Swamy, Mathematics department
- *Computer Programming in C* subject results presented by Mrs. DLN Prasunna, CSE department
- *Engineering Mechanics and Engineering Graphics* results presented by Mr. B. Hema Sunder, Mechanical department
- *Basic Electrical and Electronics Engineering* results presented by G.Kamalaker, EEE department
- Overall I & II Semester results analysis presented by Dr. G. Gayathri, I Year In-charge

Item- 1 Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

Item-2: Presentation and Review of II, III & IV Years B.Tech Academic Results of all branches for 2019-20 II Semester

a) CSE/IT Results Presented by Mrs Shilpa Sudheendran, Academic I/C, CSE/IT

Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

b) ECE Department Results presented by Dr. Neeraj Kumar Mishra, I/C, ECE

Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

c) EEE Department Results Presented by Dr. Arul Prakash, I/C, EEE

Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.

- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

d) Mechanical Department Results presented by Dr. SANGEETHA KUMAR SAI, Academic I/C, Mechanical

Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

Results Review Committee:

- To review the results presented by all the departments, a committee is constituted with Dr. CH.S. Nagaprasad, Professor Mechanical Engineering department as Convener and Dr. Surender Reddy, OSD as a Member

Item- 3: Department wise starting of Professional Societies Chapters for students and faculty

- Hon'ble Chairman instructed to all the departments incharges to identify department wise available specific professional chapters and start those chapters immediately.

Action Taken:

- Department wise deadline to identify and starting of professional chapters and any existing chapters renewal is given to 1 week w.e.f. 11/11/2020

Item- 4: Training Plan of Action for 2020-21(I Semester) for B.Tech I, II, III & IV years of all branches

a) CSE/IT Training details presented by Mrs Shilpa Sudheendran, Academic I/C

Action Taken:

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training(Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in computer sciences filed like Android, Artificial Intelligence, Cloud Computing, Machine Learning etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 18.11.2020

b) ECE Department Training details presented by Sri G JOY SANGEET RAJ, Training I/C, ECE

Action Taken:

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in ECE like Embedded Systems, VLSI, Matlab, Cadence etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 18.11.2020

c) EEE Department Training details presented by Dr. Arul Prakash, I/C, EEE

Action Taken:

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in EEE like Power Systems, Solar and Renewable Energies, 3D Printing, Robotics etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 18.11.2020

d) Mechanical Department Training details presented by Mr. CHAVAN MAHADEVAPPA PRADEEP, Training I/C, Mechanical

Action Taken:

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in Mechanical like CAD/CAM, 3D Printing, Robotics etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 18.11.2020

Item-5: NPTEL Online courses enrollment of Faculty and Students

- It is mandatory to all faculties to enroll in NPTEL online courses immediately. And every faculty should enroll the course "*Outcome Based Pedagogy Principles for Effective Teaching*" related to NBA Outcome based Education (OBE) process
- All class i/cs, mentors and every faculty should insist every student to enroll in NPTEL courses and apply any one course for certification exam.
- Deadline to enroll in NPTEL online course by students and faculty is within 1 week w.e.f 18-11-20
- Department wise list of faculty enrolled date wise is to be submitted to OSD before the deadline.

Item- 6: R & D Presentation

- Dr. Subir Kumar Chaudhuri, Distinguished Professor of EEE and Director R &D presented the progress of R&D Activities for 2019-20 and plan of action for 2020-21

Action Taken:

- Conduct meeting with all the departments R&D incharges on 20/11/2020 and analyze the data related to Publications, Projects Applied, Grants Received etc and assess the number of marks to be obtained in NBA and NAAC

Item-7: Approval of Content beyond the syllabus: IQAC members approved Content beyond the Syllabus of CSE, ECE, EEE and Mechanical departments received from the respective departments DAC committee for the academic year 2020-21 and verifies the gaps mapping with Program Outcomes (POs) / Program Specific Outcomes (PSOs) of respective departments.

Item-8: Approved mentors and mentee list in the ratio 1:20 for 2020-21 academic year: IQAC members
approved allotted mentor-mentee list in the ratio 1:20.

Item-9: Concluding Remarks

- Sri. S.M.Raw, Director of Training & Placements, Industry Interface
 - Conduction and monitoring of Training classes regularly
 - More emphasize on placements
 - Establishment of center of excellencies in all the departments in the emerging areas
 - Enroll NPTEL online courses by students and faculty and make use of online resources provideby NPTEL
- Honorable Chairman Sri CH. Venugopal Reddy
 - Focus on Society, Humanity and cordial relationship of students & faculty
 - Deliver the outcome up to expectations
 - Display Leadership Quality & Abilities
 - Opt Committees as per your choice
 - Department wise achievements by students and faculties to be displayed on College website anddepartment notice boards
 - Enroll in Professional societies & Start student chapters immediately.
 - Accreditation contains more marks on R&D activities, all faculty should concentrate on R&DActivities
 - Department wise every PhD faculty should prepare a report with list of publications, MOUs,R&D Grants, Books published, Mini projects /Major Projects given to students, conferences/workshops conducted etc.
 - ECE,EEE & CSE departments all faculty should visit new building along with new faculty andinvolve every faculty for establishment of laboratories in New Building.

Meeting concluded with thanks to the In-charge.

Dr. R. MADANA MOHANA

Coordinator, IQAC

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Signature of the Coordinator, IQAC

Dr. K. VENUGOPAL

Chairperson, IQAC

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Signature of the Chairperson, IQAC

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MEETING NOTICE

Sub: Convening the 14th meeting of IQAC (14/2020-21)

Date: 24-08-2021

A meeting of IQAC is convened on 26.08.2021

1. Review of Department wise R&D Reports for 2020-21
2. Review of Institute level all committees progress and action plan for 2021-2022
3. Review of delivery details and mapping of Program Outcomes / Program Specific Outcomes of contents beyond the syllabus for 2020-21 by considering workshops / Seminars / Guest Lectures / Faculty Development Programs / Conferences etc conducted.
4. Review on faculty participation in 8 modules training policy for technical teacher
5. Review on student survey i.e. feedback collection, Analysis and Action Taken
6. Any other item

All Members of IQAC are expected to attend the meeting and contribute their wisdom.

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Minutes of 14th IQAC meeting held on 26-08-2021

Principal greeted all the members of IQAC and welcomed them to the meeting and declared the meeting at the venue as per the schedule.

Honorable Chairman addressed the following activities:

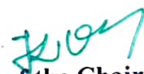
- All the faculties from this time adopt different methodology of teaching.
Ex:- If the same subject taught by two/three different faculty then all the students can attend this two faculty classes, timetable should be prepared accordingly.
- Academic I/c & Academic Audit cell I/c of respective department will monitor class by attending classes along with student.
- All faculties should go through all modules of training policy for technical teacher and it should be completed within two years. In every semester all the faculties should complete at least two modules.
- Improve R&D activities to meet the requirements of NIRF ranking
- Encourage students to do internship and recommend to the management for honorarium for best projects
- IQAC members reviewed the delivery details and mapping of Program Outcomes / Program Specific Outcomes of contents beyond the syllabus for 2020-21 by considering workshops / Seminars / Guest Lectures / Faculty Development Programs / Conferences etc conducted.
- *All College level* committee incharges presented and. Explained about the activities carried out during 2020-21 academic year along with minutes of meeting and plan of action for 2021-22.
- All the technical department faculty should qualify GATE Exam.
- All S & H faculty should qualify NET Exam.
- All Associate professors should publish papers in SCI/SCOPUS journals.

- All Assistant professors should publish papers at least in UGC journals.
- All the faculties should also submit your plan and contribution towards smart campus/Green Campus/Clean Campus along with NBA/NIRF/NAAC/API appraisal form by end of August.
- Faculties should also plan for induction program to new faculty.
- CSE/ECE should teach about networking subject to all other department faculties.
- CSE Faculties should teach Machine Learning and Artificial intelligence to all other department faculties.
- Dr. K.Venugopal reviewed student satisfactory survey i.e. feedback collection, Analysis and suggested to initiate proper action on each feedback received from students

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